

Faxing to Order Consumables

Laboratory testing consumables must now be ordered electronically

- Order online via the form on our website which can be filled in and submitted electronically
<https://www.canterburyscl.co.nz/for-referrers/order-medical-supplies/>
- If required, you may print it out and email a copy of the completed form to the Stores Manager at csclstores@sclabs.co.nz

Faxing Laboratory Requests replaced by electronic ordering

Electronic ordering methods have replaced faxing laboratory request forms to individual collection centres.

- If you are unable to utilise an electronic ordering method, request forms can be emailed to: labrequest@sclabs.co.nz the request will then be manually entered into our collection centre management system. Once it has been entered the request will be available at all of our collection centres as an electronic order.
- If you have any questions regarding electronic ordering, please contact Canterbury SCL.

Home visit requests are made via email

- All bookings to be emailed to Christchurch.homevisit@sclabs.co.nz
- Using this form <https://www.canterburyscl.co.nz/for-referrers/home-visit-service/>
- For Urgent Requests, please call our Home Visit Coordinator on 03 360 0842

Faxing of Results replaced by email where appropriate

All critical results are and will continue to be notified by phone.

- Results are available via HCS and your PMS
- Only requests specifically including instructions to email the results will be emailed, and only if there is an email address for your practice already on record in our system.
- Samples with forms marked 'Urgent' will be marked for priority processing and results transferred electronically as soon as they are available.
- To set up an email address send your details to csclreferrerupdates@sclabs.co.nz and our staff will be in touch to confirm the setup
- Note laboratory staff will not be able to enter email addresses and send results on an ad hoc basis.

Referrers Unable to Access HCS or Electronic Reports

If you currently only receive faxed reports please contact Canterbury SCL to discuss options which include:

- Arrange for all your results to be automatically emailed
- Discuss our eResults app which may be suitable for you